

UNAPPROVED DRAFT
VIRGINIA BOARD OF VETERINARY MEDICINE
MINUTES
INSPECTION COMMITTEE
SEPTEMBER 20, 2011

TIME AND PLACE: The Inspection Committee (Committee) meeting was called to order at 10:07 a.m. at the Department of Health Professions, Henrico, VA.

COMMITTEE MEMBERS PRESENT: Taryn Singleton, LVT- Chair
Kelly Gottschalk, DVM
Marta Ishmael, LVT
Leslie Knachel, Executive Director
Terri Behr, Operations Manager
Vicki Garrison, Acting Deputy Director, Enforcement

STAFF PRESENT: Charis Mitchell, Assistant Attorney General
Faye Lemon, Director of Enforcement

ORDERING OF AGENDA: On properly seconded motion by Dr. Gottschalk, the Committee voted unanimously to approve the agenda as presented.

PUBLIC COMMENT: No public comment was received.

DISCUSSION: Ms. Knachel provided background information on the current inspection form and the need to create an updated inspection form. The new form will eventually be put into an electronic format. The Board of Pharmacy is in the forefront of this process and has piloted a ticketing process for violations found during an inspection. The Board of Funeral Directors and Embalmers is also in the process of updating their inspection process. The Committee discussed the draft inspection form for veterinary medicine and made suggested changes. Ms. Knachel will incorporate the changes and present this form to the full Board at the next meeting scheduled for October 18, 2011.

MEETING ADJOURNED:

The meeting adjourned at 1:23 p.m.

Taryn Singleton, LVT – Chair

Leslie L. Knachel, MPH, - Executive Director